



**EUROPEAN VETERINARY DENTAL COLLEGE
(EVDC)**

Approved Training Programmes

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Supporting documents are available from the website

EVDC Information Document No. 3

Approved Training Programmes

The latest version of this document is available at the EVDC web site: www.evdc.info

Introduction

Individuals applying for admission to the European Veterinary Dental College (EVDC) are required to have completed an **Approved Training Programme** that provides them with comprehensive in-depth knowledge of the specialty (veterinary dentistry, oral pathology and oral surgery) and supporting disciplines. During this programme **Applicants** are referred to as **Residents**. Once the credentials application package has been reviewed and found to be satisfactory, applicants are referred to as **Candidates that** are eligible to sit the EVDC entrance examination.

Approval by the EVDC must be obtained before commencing a training programme. All training programmes and the centres at which training is undertaken are assessed annually (Appendix VIII). Each year all applicants must submit a detailed **Annual Report** to the EVDC on the training they have undertaken and experience they have obtained, outlining their plans for the forthcoming year. Supervisors/Residency Directors must also submit an **Annual Review** for each Resident (Appendix IX). The EVDC charges a fee to cover administration costs involved in assessment of training programmes (www.evdc.info *Current Fees*).

Critical Standards for Admission to Membership

A) Education, Training and Experience

To undertake training for the College entrance examination, all candidates must meet the following criteria:

- a) The applicant must be of high ethical, moral and professional standing.
- b) The applicant must be a veterinarian that graduated from an accredited European school of veterinary medicine, or be a graduate of an equivalent non-European educational body recognized by the EVDC unless relieved of this obligation by the Board of Regents.

- c) Be qualified to practice veterinary medicine in Europe.
- d) Have practiced veterinary medicine for at least three years.
- e) Shall have spent 1 to 1.5 years in a rotating internship or equivalent as approved by the Credentials Committee.

B) Completion of a Standard or Alternative Residency.

Individuals applying for admission to the European Veterinary Dental College (EVDC) are required to have completed an **Approved Training Programme** that provided them with comprehensive in-depth knowledge of the specialty (veterinary dentistry, oral pathology and oral surgery) and supporting disciplines.

During this programme, Residents are referred to as **Standard Residents** or **Alternative Residents** depending upon the type of training programme. Once the credentials application package has been reviewed and found to be satisfactory, Residents are referred to as **Candidates** that are eligible to sit the EVDC entrance examination.

Alternative Residents are responsible for developing and funding their own training programmes in collaboration with a **Diplomate** of the **European Veterinary Dental College (EVDC)** or the **American Veterinary Dental College (AVDC)** who has agreed to act as their **Supervisor**.

In EVDC Standard Residency programmes, the EVDC (or AVDC) Diplomate responsible for overseeing the training programme at a Specialist Centre is called the **Residency Director**. Residency Directors are responsible for setting up, funding and monitoring the Standard Residency programme.

Direct supervision is defined as: The Residency Director / Supervisor and Resident are present at the Specialist Centre in which both the EVDC/AVDC Diplomate and Resident are on duty, interactively and concurrently managing patients.

Residents who have successfully completed other forms of extensive, formal, full-time training (e.g., an ECVS Residency Programme, or studies that have led to certification in human dentistry) may petition for partial reduction of the minimum requirements of the veterinary dental Residency.

Approval of the EVDC must be obtained before commencing a training programme. An EVDC Training Programme may be either a **Standard Residency** (based at a **Specialist Centre** with full-time on-site supervision by the Residency Director), or an **Alternative Residency** (a part-time training programme undertaken at either a **Recognized Training Centre** or **Specialist Centre** with the part-time on-site or off-site supervision of a

Supervisor).

All training programmes and the centres at which training is undertaken, are assessed annually. Each year all Residents must submit a detailed **Annual Report** to the EVDC on the training they have undertaken and experience they have obtained, outlining their plans for the forthcoming year. Supervisors and Residency Directors must also submit an **Annual Review** for each Resident (Appendix IX). The EVDC charges a fee to cover administration costs involved in annual assessment of training programmes / centres (www.evdc.info *Current Fees*).

Approved Training Programmes: Terms & Conditions

1. Application procedure for approval of a training programme

- a. Applications for approval of an EVDC training programme and related correspondence must be submitted electronically by email to the EVDC Secretary. Large files (> 2Mb) should be submitted on a CD-ROM to the Secretary's postal address.
- b. All correspondence and documents must be in English or, if the original is in another language, be accompanied by an English translation. Translations need not be certified unless specifically requested by the EVDC.
- c. Applications for initial approval of training programmes may be submitted up to 6 months prior to the proposed programme commencement date but not after the proposed commencement date.
- d. The applicant will be notified of the result of the assessment within 3 months following the start of the review period.
- e. In the case of an incomplete application, a resubmitted application may not be assessed until the next review period.

2. Objectives of EVDC Approved Training Programmes:

- a. The programme should provide comprehensive, state-of-the-art expertise and clinical proficiency in veterinary dentistry, oral pathology and oral surgery, and should include but not be limited to the following major aspects:
 - i. Oral embryology, histology and anatomy.
 - ii. Oral pathology.
 - iii. Oral medicine.
 - iv. Periodontics.
 - v. Endodontics.
 - vi. Prosthodontics.
 - vii. Restorative dentistry.
 - viii. Orthodontics.
 - ix. Oral and maxillofacial surgery.
 - x. Oral and maxillofacial diagnostic imaging.
- b. The programme should provide a review of the basic sciences of veterinary medicine as they pertain to dentistry, oral pathology and oral surgery.

- c. The programme should provide formal instruction through attendance at dedicated courses of instruction, scientific meetings and seminars.
- d. The programme should provide extensive supervised practical experience while in clinics, the dental laboratory and dental operatory.
- e. The programme should provide hands-on experience using a comprehensive range of dental products and instrumentation.
- f. The programme should provide opportunities to receive tuition from a range of Supervisors so that the Resident is exposed to varied opinions and practices.
- g. The programme should provide opportunities for the resident to make case presentations and actively participate in clinical discussions and case conferences.
- h. The programme should provide opportunities for clinical and research presentations at scientific meetings and publications in the veterinary and other scientific literature.
- i. The programme should provide opportunities to instruct others while engaged in veterinary dental activities.
- j. The programme should assist the Resident in preparation of the credentials application package.
- k. The programme should provide the resident the opportunity to gain the knowledge base required to pass the EVDC entry examination.

3. Duration of an Approved Training Programme

- a. Approved Standard Residency Training Programmes require *a minimum of 30 months* dedicated to the full-time training programme. At least 70% of the clinical training programme (84 weeks of a 30 month training programme) must be spent in clinical training under the direct supervision of an active EVDC or AVDC Diplomate. Up to 25% of the training programme (30 weeks of a 30 month training programme) may be spent pursuing non-clinical training activities.
- b. Approved part-time Training Programmes (Alternative Residency) may be undertaken providing that $\geq 50\%$ of the working time is devoted to the training programme. Part-time training programmes require *a minimum of 5 years* dedicated to the training programme, following approval. There is no time limit set for completion of a part-time training programme, but the case logs submitted for credentialing can only include case procedures performed during the last six years, and all requirements must be met during the last six years of the training programme. At least 80% of the training must be undertaken at approved training centres.
- c. No training programme can be completed within 5.5 years of graduation as a veterinarian.

4. Facilities and equipment requirements for an Approved Training Programme

- a. Location requirements
 - i. Approved Training Programmes must be based at one or more Recognised Training Centres.
 - ii. At least 80% of the clinical training must be obtained at Recognised Training Centres.

- b. Requirements for Training Centre recognition by the EVDC
 - i. The Centre must fulfill the definition of a Recognized Training Centre as outlined in Appendices I and II. Seeking approval of a Training Centre is the responsibility of Residents, Supervisors and/or Residency Directors.
 - ii. The Centre must have sufficient veterinary and appropriately trained staff to handle the Centre's case load.
 - iii. The Centre must be located within a building of suitable size and design to handle the Centre's case load.
 - iv. The Centre must be adequately equipped for provision of specialist-level veterinary services.
 - v. Direct or internet access with reprint and borrowing facilities to an academic or equivalent library must be available from the Centre.
 - vi. An application for approval of an EVDC Training Centre (**Appendix VIII**) and a detailed description of the Centre's facilities and equipment, including photographs, as outlined in appendices I and II, must be submitted for each Training Centre. For already approved Training Centres only the application form (**Appendix VIII**) and the letter of approval of the Training Centre need to be submitted.
- c. Requirements for approval as a **Specialist Centre**
 - i. The Centre must fulfill the definition of a Recognised Training Centre as outlined in Appendices I and II.
 - ii. A Diplomate of the European Veterinary Dental College (EVDC) or American Veterinary Dental College (AVDC) must work at the Centre on a full-time basis.

5. Approved Training Programme case load requirements

- a. There must be a broad range of case procedures covering all disciplines of veterinary dentistry, oral pathology and oral surgery.
- b. The chronological case log must consist of **at least 500 case procedures** for all approved training programmes, with specified minima for certain categories (Minimum Required Case Load) as specified in the EVDC Document 4 *Applying for membership* Point 20.
- c. For Standard and Alternative Residents registered after 1 October 2007, the medical and dental records, radiographs, models etc. for all cases listed in the Minimum Required Case Load (MRCL) log must have been reviewed by an EVDC or AVDC Diplomate; a MRCL Diplomate Case Review Form must be completed before the case can be included in the MRCL log (Appendix VI).

6. Approved Training Programmes, titles and supervision

- a. An Approved Training Programme may fall into one of two categories:
 - i. EVDC Training Programme.
 - ii. AVDC Training Programme, as long as it satisfies all requirements of the EVDC Training Programme.

- b. An EVDC Training Programme can be further classified as:
 - i. Standard Residency
 - ii. Alternative Residency
- c. An EVDC Standard Residency Programme:
 - i. Is a full-time approved Training Programme.
 - ii. Is based at a Specialist Centre. While the majority of the training and experience should be obtained at this Specialist Centre, it is appropriate that clinical training is also performed at other Recognized Training Centres.
 - iii. Is supervised full-time by one or more practicing EVDC or AVDC Diplomates who are readily available to meet with the Resident in person on a frequent (normally daily) basis.
 - iv. Provides direct supervision of clinical training by EVDC or AVDC Diplomates for at least 70% of a Resident's training programme (***84 weeks of a 2.5-year training programme***).
 - v. Appropriate designation
 - Resident, Veterinary Dentistry
 - Resident, Department of Veterinary Dentistry
 - Resident, Dentistry Service
- d. An EVDC Alternative Residency Programme:
 - i. Is a part-time approved Training Programme,
 - ii. Is based at a Recognized Training Centre.
 - iii. Has part-time or full-time supervision by one or more practicing EVDC or AVDC Diplomates who are either readily available to meet with the Resident in person or are easily contactable by telephone, fax and/or e-mail.
 - iv. ***Includes 240 days (48 weeks) of visitation and direct supervision by an EVDC or AVDC Diplomat***, ideally arranged in blocks of no less than two weeks in length and a minimum of four weeks per year.
 - v. Appropriate designation
 - Alternative Resident, Veterinary Dentistry
- e. Levels of supervision
 - i. Direct supervision requires the presence and active involvement of the supervising Diplomat during consultations and procedures.
 - ii. Indirect supervision requires that the supervising Diplomat is aware of the activities of the Resident and is available, directly or indirectly, to give advice when requested by the Resident.

7. Outline of Approved Training Programmes

- a. Specialist Hours: Supervision must be performed by a Diplomat of the appropriate specialty college.
 - i. Anaesthesiology: 40+ hours
 - ii. Diagnostic imaging: 40+ hours
 - iii. General and oral surgery: 40+ hours
- b. A maximum of 25% of time in a training programme can be devoted to non-clinical

activities.

- i. Obtaining additional relevant knowledge and skills.
 - a) Scientific reading (Residents are expected to devote personal time to reading in addition to any training programme time spent on reading). (See reading list on www.evdc.info)
 - b) Attending national or international level continuing education courses, seminars, conferences and/or scientific meetings related to veterinary or human dentistry, and related basic or clinical sciences.
 - c) Performing procedures on models and cadaver material.
 - d) Participating in a graduate programme.
- ii. Performing research.
 - a) Scientific studies.
 - b) Clinical investigations.
- iii. Writing, presenting and teaching.
 - a) Preparation of required manuscripts (www.evdc.info **CASE REPORTS**): Residents must write and submit to the EVDC Secretary two case reports of specialty related cases for which the Resident was the primary clinician during the training programme. In addition, Residents must have published or have received acceptance for publication as first author, two scientific papers on veterinary dentistry, oral pathology or oral surgery in a peer-reviewed journal during the training programme. These materials can be submitted to the Credentials Committee for pre-approval during the training programme.
 - b) Preparation of other manuscripts.
 - c) Preparation of presentations.
 - d) Giving presentations.
 - e) Teaching.
- iv. Preparation of case logs (www.evdc.info **CASE LOGS**).
- v. Residents must submit sets of full-mouth series dental radiographs and temporo-mandibular joint radiographs of an adult dog and an adult cat as part of the credentials application package (www.evdc.info **MAIN DOCUMENTS, Applying for Membership, Submitting radiographs**). These materials can be submitted to the Credentials Committee for pre-approval during the training programme. Residents are encouraged to submit the radiographic sets for pre-approval, early in their training programmes.

8. Annual report

- a. All Residents must submit an annual report to the EVDC Secretary that must be received no later than February 1st annually. Late submissions will not be accepted without prior approval of an extension. If a Resident will be unable to meet the February 1st deadline, the Resident may submit to the Secretary prior to February 1st a written request for a one-time 60-day postponement, which is to include the reasons

for the requested delay and an accompanying letter from the Supervisor or Residency Director supporting the request. Examples of acceptable reasons for an extension include family deaths or medical problems. Residents who intend submitting a credentials application package by June 1st are not required to submit an annual report that year, but must inform the EVDC Secretary by February 1st of their intention to submit a credentials application package by June 1st. All documents must be computer generated and appropriately signed. All reports must be submitted electronically. Large files (> 2Mb) should be submitted on a CD-ROM to the postal address of the Secretary.

- b. Documents required in the annual report:
- i. The Annual Report should begin with an Index page.
 - ii. Application for annual assessment.
 - iii. Evidence of payment for annual assessment. The fee is payable to the EVDC bank account (all banking fees to be paid by the resident) (www.evdc.info **CURRENT FEES**).
 - iv. Resident's Self-Assessment Report signed by Supervisor or Residency Director, including any details of any changes which have affected the training programme, and/or details of any intended changes to the training programme, in particular those necessary to make up for a deficit in the previous years' training.
 - v. An updated *curriculum vitae* (use layout provided on the web site). (www.evdc.info **Curriculum vitae**)
 - vi. Approval of any new / additional Training Centres.
 - vii. Chronological case log, categorized case logs and MRCL log for the previous 12 months (January 1 - December 31), and as specified in the www.evdc.info **CASE LOGS**, and corrected case logs from previous years, if requested by the Credentials Committee.

The Supervisor or Residency Director must sign his/her initials on each page of hard copies of the logs. Electronic submission of the case logs is mandatory.

- viii. Activity log for the previous year:
- a) Supervisor Visitation Log (**Appendix III**): This form is to be submitted by All Residents.
All Residents must submit their total number of weeks of Supervision in the Resident Log Summary (**Appendix VII**).
 - b) Specialist Hours
 - c) Dental courses, seminars or wet labs attended (**Appendix IV**).
 - d) Presentation and Publication Log (**Appendix V**): For publications in journals or proceedings notes, a copy of the publication must be submitted. For book publications a copy of the front page giving the title, author and publisher must be provided. For publications in a language other than English, a summary of contents or an abstract must be provided in English as well as a copy of the original publication.

- ix. Resident Log Summary (*Appendix VII*): Totals for specialist hours, Supervisor visitation hours/Resident supervision weeks, lectures/meetings/labs attended, seminars/lectures/labs presented, publications published, and cadaver wet lab procedures performed are entered in the appropriate cells. Totals from the chronological case log are also entered for primary operator (P); case procedures, assisting an EVDC or AVDC Diplomate (A); case procedures, primary operator supervised by an EVDC or AVDC Diplomate (P/D); case procedures in which the Resident was assisting another Resident that was supervised by an EVDC or AVDC Diplomate (R/A).
- x. Any other items specifically requested by the Credentials Committee.
- xi. Copies of any pre-approval notifications for publications, case reports, radiographic series or specialist hours.

9. Monitoring of EVDC training programmes

a. EVDC

- i. The responsibility for assessment and monitoring of training programmes is delegated to the EVDC Credentials Committee.
- ii. All correspondence regarding training programmes must be sent to the EVDC Secretary and addressed for the attention of the EVDC Credentials Committee.
- iii. The EVDC may alter training programme requirements at any time but major changes are not effective retrospectively. Residents will be required to amend their programmes to conform to the requirements current at the time of annual assessment of their training programmes. Any changes made by the EVDC will be to comply with the requirements of the EBVS.

b. Programme supervision

- i. All approved Training Programmes must be supervised by an EVDC or AVDC Diplomate who has accepted responsibility for:
 - a) Overseeing the programme.
 - b) Providing a defined portion of the clinical training.
 - c) Monitoring the progress of the Resident during the training programme.
 - d) Completing MRCL case review forms.
- ii. Supervisors and Residency Directors must be actively involved in the tuition of Residents.
- iii. One Diplomate may supervise no more than three Residents at any one time.
- iv. Direct supervision of Residents should be performed whenever possible by the Supervisor or Residency Director. However, other EVDC or AVDC Diplomates may be delegated to perform some of the direct supervision.
- v. The Supervisor or Residency Director must ensure that the Resident provides information regarding all clinical work and training activities that are not directly supervised.
- vi. The Supervisor or Residency Director must evaluate and approve the

Resident's records and reports on a regular basis, and without undue delay. If records and reports are inadequate, the Resident should be given guidance on the measures needed to obtain approval.

- vii. When satisfied, the Supervisor or Residency Director must sign and date Resident's records and reports. Each page of application packages and annual reports should be evaluated and signed by the Supervisor or Residency Director before the materials are sent to the EVDC Secretary. Electronic submission is mandatory. The Supervisor or Residency Director must inform the Secretary by e-mail that records and reports were evaluated and deemed suitable for submission.
 - viii. The Supervisor or Residency Director must submit an annual review of the Resident's progress and conformity to the training programme directly to the EVDC Secretary that must be received by February 1st of each year. (Appendix IX)
 - ix. At the completion of the training programme, the Supervisor or Residency Director must send a letter documenting the satisfactory completion of the training programme directly to the EVDC Secretary that must be received no later than June 1st.
- c. Standard and Alternative Residents
- i. All Residents must ensure that they are on schedule with their training programme. If problems arise, they should be discussed with the Supervisor or Residency Director.
 - ii. All Residents must keep full, accurate and appropriate records of all clinical and non-clinical training activities.
 - iv. All Residents must keep their Supervisor or Residency Director informed of their activities and present their records (including materials for MRCL case review) and reports for assessment on a regular basis. For Alternative Residents, suggested intervals for reporting are:
 - Weekly - verbal reports at a case conference, or a brief written report
 - Monthly - written report including the relevant section of the case log
 - Quarterly - formal assessment report by Alternative Resident and Supervisor
 - v. All Residents must keep detailed records of the visitation time with their Supervisor or other EVDC or AVDC Diplomates.

10. Working time definitions

- a. A full working day is considered to be eight hours working time.
- b. A full working week is considered to be five full working days.
- c. A full working year is considered to be 48 full working weeks.

11. Required Publications

Required publications are described in www.evdc.info *Application for membership 4*,

A, II.

12. How unsuccessful candidates are advised of deficiencies

The EVDC Secretary advises unsuccessful candidates that credentials have not been accepted using a template letter, summarizing the deficiencies that led to the denial. The appeals process is described on the EVDC website www.evdc.info - Constitution

13. Other guidelines used to assess candidate's qualifications

No other criteria are used to assess candidates than those listed above.

APPENDIX I

Additional Requirements for Recognition of EVDC Training Centres

1. Premises

- a. Buildings
 - i. Centres must be housed in appropriately constructed buildings.
 - ii. Buildings must have a suitably professional appearance inside and out.
 - iii. Premises must be of adequate size for the caseload.
- b. Premises must be suitably equipped with the following on-site facilities:
 - i. Client waiting/reception area.
 - ii. Private consulting room.
 - iii. Animal housing with separate caging for each patient.
 - iv. Operating area.
 - v. Dental operating area.
 - vi. Radiographic and processing facilities.
 - vii. Comprehensive and retrievable filing systems for medical and dental records and standard and dental radiographs, as well as appropriate photographic equipment.
- c. Other facilities, on- or off-site
 - i. Cross sectional imaging, i.e., access to ultrasound, CT and/or MRI scanning.
 - ii. Instrument sterilisation facilities.
 - iii. Pathology laboratories.
 - iv. Library: A library must be accessible, containing a variety of textbooks, journals and electronic databases, representing all species and recognized clinical disciplines and basic sciences.
 - v. Dental laboratory: Laboratory facilities and equipment must be accessible for the fabrication of models and the production of dental appliances. Alternatively, access to one or more commercial dental laboratories must be available, and rotation(s) to them by the Resident are recommended.

2. Equipment (*see also Appendix II*)

Residents may transport their equipment between training centres, at which they work. If this is the case, details must be included in the application for training centre approval. Arrangements should be in place to deal with equipment breakdowns and power cuts.

- a. Dental power equipment
 - i. Air driven dental unit with three-way syringe and high- and low-speed outlets.
 - ii. High- and low-speed dental handpieces.
 - iii. Ultrasonic or sonic scaler.
 - iv. Curing light.

- b. Dental radiographic equipment
 - i. Dental x-ray machine.
 - ii. Processing facilities suitable for dental radiographs and / or digital radiographic systems with appropriate software.
 - iii. Light-box viewer with magnification.
- c. Anaesthetic equipment
 - i. Modern gaseous anaesthetic machine/(s).
 - ii. Anaesthetic circuits and vaporisers appropriate for the species treated.
 - iii. Anaesthetic monitoring equipment.
 - iv. Waste anaesthetic gas scavenging facilities.
 - v. Emergency and resuscitation equipment.
 - vi. Weighing scales.
- d. Appropriate health and safety provisions commensurate with modern standards of veterinary dentistry (e.g., gloves, masks, protective glasses).

3. Instruments and materials (*see also Appendix II*)

Alternative Residents may transport their instruments and materials between training centres. If this is the case, details must be included in the application for training centre approval.

- a. Comprehensive range of instruments and materials for
 - i. Periodontics.
 - ii. Exodontics.
 - iii. Endodontics.
 - iv. Restorative dentistry.
 - v. Orthodontics.
 - vi. General and oral surgery.
 - vii. Prosthodontics.
- b. Arrangements with veterinary and dental suppliers for obtaining additional materials and equipment at short notice.

4. Record keeping

A dental chart and ancillary data (e.g., dental radiographs, impressions, stone models, photographs, medical record histories, and anaesthesia records) must be available for all logged cases. The dental chart should contain information on intra- and extra-oral structures related to the head and upper neck. Sufficient space should be available to record a complete examination of dental and periodontal tissues and adjacent soft tissues. Dental charts of all relevant species must be submitted for approval prior to initiation of the training programme. See example dental charts on the web site.

APPENDIX II

EVDC Approved Training Centre Equipment List

General and Dental Operatory:

Gas anaesthetic machine (type)
(Assorted) Anaesthetic monitoring equipment
Sterilization equipment
 Autoclave
 Cold sterilization
 Access to gas sterilization
Dental patient table
Heat pad
Operator chair

General Equipment: (required quantity in brackets)

(1) Air driven dental system
(2) High-speed handpieces
(2) Low-speed handpieces
(2) Contra angle/latch attachment
(1) Reduction gear angle
(2) Prophy angle
(Assorted) FG burs: round, pear and fissure.
(Assorted) RA/CA burs
(Assorted) HP burs
(1) Safety glasses

Examination:

(1) Dental mirror
(4) Explorers/probes
(1) Magnification – 2.5 or 3 surgical loupes
(1) Lighting - oral or surgical
(1) Intraoral camera and films or digital camera

Radiography:

(1) Standard X-ray unit
Assorted film cassettes and radiographic films
(1) Dental X-ray unit
(Assorted) Dental radiographic films
(12) Film clips (1)
Viewing box
Developing facilities
Automatic developer
Chairside developer

(Assorted) Film holders
Capability for radiographic film storage & ID
Radiographic safety equipment
Digital radiography may be used

Periodontics:

(1) Power scaler: ultrasonic or sonic with various tips, e.g., FSI, beaver tail
(Assorted) Hand scalers
(Assorted) curettes
(2) Periosteal elevators
Sharpening equipment
Conical stone
Cylindrical stone
Flat stone
Sharpening oil
Sharpening stick
Prophy paste
Pumice
(Assorted) Prophy cups
Plaque disclosing solution
(Assorted) Home care products (pastes, solutions, gels, sprays, treats, brushes, etc.)

Endodontics:

(1) Endodontic organizer
(Assorted) Endodontic files of the following range of sizes:
25-31 mm in ISO numbers 10, 15, 20, 25, 30, 35, 40, 45, 50, 55, 60, 70, and 80
40-60 mm in ISO numbers 15, 20, 25, 30, 35, 40, 45, 50, 55, 60, 70, 80, 90, 100, 110, 120, 130, 140
(Assorted) Gutta percha (GP) in ranges of sizes:
25-31 mm in ISO numbers 15, 20, 25, 30, 35, 40, 45, 50, 55, 60, 70, 80, 90, and 100
40-60 mm in ISO numbers 15, 20, 25, 30, 35, 40, 45, 50, 55, 60, 70, 80, 90, 100, 110, 120, 130, 140
Heated or Cold GP (list types)
Paper points in range of sizes:
25-31 mm in ISO numbers 15, 20, 25, 30, 35, 40, 45, 50, 55, 60, 70, and 80
40-60 mm in ISO numbers 15, 20, 25, 30, 35, 40, 45, 50, 55, 60, 70, 80, 90, 100, 110, 120, 130, 140
Irrigation needles – range of sizes
(1 set) Spreaders (human length)
(1 set) Pluggers (human length)
(1 set) Holmstrom pluggers/spreaders
(Assorted) Barbed broaches (human length)
(Assorted) Barbed broaches 47 mm

(Assorted) Pathfinders of sizes 06, 08 or 10 K-files

Irrigant solutions

(Assorted) Spiral fillers – human length and veterinary length

(60mm) Sealer cements (ZOE, etc.)

Retrograde filling material

Calcium hydroxide powder

Calcium hydroxide sealer/cement

Glass slab, plastic slab or mixing paper

Flexible cement spatulas

Stiff cement spatulas

Chelating agent

Standard endodontic stops

Orthodontics:

(Assorted) Impressions trays

(1) Custom tray material

Types of impression materials

(Assorted) Flex bowls (S, M, L, XL)

(1) Spatula

(1) Stone spatula

Dental stone – type (must be III or IV)

(1) Vibrator

(1) Acrylic

(1) Ortho bonding agent

(Assorted) Orthodontic brackets & buttons

(1) Power chains, elastic ligature, elastics

(1) Bracket application pliers

(1) Orthodontic bracket removal instrument

(1) Bite registration material

(1) Wire bending pliers

(1) Three prong pliers

(Assorted) acrylic burs

Model storage facilities

Restorative:

(1 set) Composite (light cure)

(1) Composite carrier

(Assorted) Plastic filling instruments

(1) Enamel etching agent

(1) Dentinal bonding agent

(1) Composite polishing paste

(1) Glass ionomer (chemical or light cured)

(1) Curing light

(1) Light curing safety glasses or safety shield, tip or hand held
(Assorted) Finishing burs

Types of other final restorative material used (e.g., amalgam, compomer):

For amalgam, specific equipment needs to be listed:

Amalgam capsules or separate mercury/silver-amalgam-powder-set

A. Amalgamator or mortar/pestle or capsulator

Amalgam well

B. Amalgam carrier or –pistol

Various hand instruments (condenser, carver, and burnisher)

Safety-waste box for amalgam waste

Impression material – see orthodontics

(Assorted) Impression trays for crowns

(Assorted) Crown prep burs

(Assorted) Crown Finishing burs

(1) Bonding agent for crowns and bridges

(1) Retraction cord

(1) Cord packing instrument

(1) Haemostatic solution

(1) Bite wax or bite registration material

Oral Surgery:

Surgical packs (list contents of those packs used for oral surgery)

(Assorted) Wire

Wire twisting forceps

Wire cutters (small)

(1) Acrylics or composite temporary crown material

Extraction forceps

Luxation instruments – range of sizes

Elevators - range of types and sizes to be stated

Periosteal elevators

(1) Packing material (various grafting materials)

(Assorted) Surgical blades

(Assorted) Suture materials

Lagomorph and Rodent Dentistry:

Range of cheek pouch dilators (3)

Mouth gag

HP end cutting crosscut fissure burs

HP bur guard

Acrylic bur

Cheek tooth extraction forceps

Cheek tooth luxator

Incisor tooth luxator

Diamond tipped fine rasp

Oral-Dental Procedure	Treatment Plan
Procedures skilfully performed? <u>Yes/No</u>	Decision-making process logical? <u>Yes/No</u>
Complications addressed? <u>Yes/No</u>	Correct treatment chosen? <u>Yes/No</u>
Specific comments for improvement of procedure:	Procedure likely to succeed clinically? <u>Yes/No</u>
Comments:	Comments:

Post-Op Treatment and Re-Examination	Dental chart
Appropriate instructions given? <u>Yes/No</u>	Pathology adequately recorded? <u>Yes/No</u>
Adequate follow-up? <u>Yes/No</u>	Therapeutic procedure(s) adequately recorded? <u>Yes/No</u>
Comments:	Dental materials noted? <u>Yes/No</u>
	Comments:

Medical record	Diplomate signature:
SOAP format (problem-oriented medical record) used? <u>Yes/No</u>	
Photographs and other materials included? <u>Yes/No</u>	
Comments:	
Reviewer	
Diplomate name:	
Date case reviewed and form completed:	
Return completed file to resident. Resident is responsible for submitting completed forms to EVDC Secretary as part of annual report or Credentials Package	

APPENDIX VII

EVDC Resident Log Summary

Name of Resident: _____ Date: _____

	PREVIOUS YEAR(S)	CURREN T YEAR	TOTAL
# Anaesthesia hours			
# Surgery hours			
# Diagnostic imaging hours			
# Supervisor visitation <i>hours</i> or # Resident supervision <i>weeks</i>			
# Meetings, lectures, labs attended			
# Seminars, lectures, labs presented			
# Publications published			
# Case-Reports pre-approved			
# Radiographic series pre- approved			
# Wet lab case procedures			
# Clinical case procedures – P			
# Clinical case procedures – A			
# Clinical case procedures – P/D			
# Clinical case procedures – R/A			
# Clinical case procedures – total			

- o The "Current Year" column refers to the total of the previous 12 months (January 1 - December 31).
- o The "Previous Year(s)" column refers to the cumulative total for all years (excluding the current year) and is the same as the total that appeared on the immediate past year's log summary.
- o The "Total" column is the total of "This Year" **plus** "Previous Years" columns.

Number of case procedures by category – previous and current years:

	Previous year(s)	Current year	Total		Previous year(s)	Current year	Total		Previous year(s)	Current year	Total		Previous year(s)	Current year	Total
OM (20)				EN1 (35)				OS1 (35)				PR(5)			
PE1 (20)				EN2 (5)				OS2 (45)				OR1 (10)			
PE2 (20)				EN3 (3)				OS3 (5)				OR2 (4)			
PE3 (15)				RE (15)				OS4 (5)				OR3 (4)			
PE4 (5)				EX (50)				OS5 (5)				OR4 (2)			

- o The "Number of case procedures by category - Current year" section is completed by entering the total number of case procedures from each category log.
- o Make sure that the sum of "number of case procedures by category - Current year" matches the number of "clinical case procedures - total" in the "Current year" column.

Signature of Resident:

Date: _____

Signature of Supervisor or Residency Director:

Date: _____

Appendix VIII

Application for Approval/Re-Approval of an EVDC Training Centre

A copy of this form and a detailed description of the centre's facilities and equipment, including photographs, are required for each centre included in the training programme.

1. Applicant:

Name: _____

Address: _____

2. Centre:

Name: _____

Address: _____

3. Required level of Centre recognition (check appropriate box):

Base (Recognised) Training Centre (the site at which most training and experience will be obtained)

Additional Recognised Training Centre

Signature of Applicant/Resident: _____ Date: _____

Signature of Supervisor/Residency Director: _____ Date: _____

4. Application for Specialist Centre status:

If the centre is recognised as a training centre and an EVDC or AVDC Diplomate works full time at the training centre, it may be recognised as a Specialist Centre.

I, _____ (name of Diplomate), work full time at the above-mentioned Training Centre. Please recognise it as a Specialist Centre.

Diplomate's signature: _____ Date: _____

Approved EVDC Training Centre status must not be used in any public communication or other solicitation!

APPENDIX IX

Training Program Annual Report - Review
by Supervisor / Residency Director

Please complete the yellow-shaded items

Resident	
Supervisor / Residency Director	
Date this form was completed	
Training Program	(Delete one) Alternate Residency Standard Residency
Reporting Period	January 1 - December 31 st ,
Anticipated program completion date	

Electronic validation by Supervisor of items submitted by the Trainee:

Have you reviewed items 1-6 included in the Trainee's Annual Report document (place X in yellow boxes below)? Items 1-5 are provided by the trainee and should be accessible to you in the trainee's Annual Report Document. Item 6, the most recent TSC review report, will also be available at that location.

- 1. Activity Log
- 2. Curriculum vitae
- 3. Case Log entries from January-December 2009
- 4. Specialty training forms (Anesthesia, Diagnostic Imaging and Surgery)
- 5. Visitation Log (*ALL residents*)
- Other items you reviewed during the year (draft case reports, radiograph sets -please describe:)

For Standard Residency Program trainees only:

Number of weeks spent in diplomate-supervised Clinical Dental Service Rotation

Number of weeks spent in other program activities

For All Residents:

Assess the resident’s performance and progress during the current review period by completing the table below:

	Unsatisfactory	Satisfactory	Good	Very good	Excellent
Clinical activities, case load					
Theoretical knowledge (e.g., attendance of meetings, study efforts)					
Fulfillment of credentials requirements (e.g., radiographs, case reports)					

Comments and suggestions for improving the trainee’s training:

Do you wish this report to remain confidential?

(Delete one)

Yes (report will **not** be released to trainee). No (report will be released to trainee).

Save the form as **residentLASTNAME,FirstName SupervisorName Dec20__** and submit it via email to the Secretary secretary@evdc.org by January 31st, 20__ .

Thank you for your efforts as supervisor/ resident director of an EVDC resident.